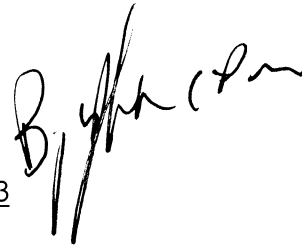


DATE: August 25, 2004  
TO: Municipal Clerk  
FROM: Byron E. Johnson, C.P.M.  
Director of Purchasing x 4313  
THRU: Aurora Wells  
Interim Bid Clerk ext. 4038



Pease place the following item on the **CONSENT** agenda for the Council Meeting of **AUGUST 31, 2004.**

Item should read as follows:

Bid No.:	2004-231	Medical Examiners Facility Modification
Contractor:	Jan-Car, Inc.	
	Horizon City, Texas	
Department:	City-County Health and Environmental District	
Funding source:	508027-06086-41150023-PPWHE04002,	
	TDH Public Health Pre. FY04 Grant \$250,000.00	
	508027-05621-41150012-PPWHE04002,	
	TCEQ PM Sampling Grant \$224,760.00	
	508027-06084-41150015-PPWHE04002,	
	TDH Bio-Terrorism Laboratory Grant \$26,000.00	
	508027-05533-41150015-PPWHE04002,	
	Dept. of Health & Human Svcs. Grant \$196,240.00	
Items:	Base Bid \$697,000.00	
Total award:	\$697,000.00	
District (s):	3	

The Departments of Engineering, Purchasing and the City-County Health and Environmental District recommend the award of this contract to Jan-Car, Inc. City Council herby finds that this Offeror has provided the Best Value Proposal to the City. It is requested that the Mayor of the City of El Paso be authorized to sign the referenced contract approved by the City Engineer, Contract Compliance, and the City Attorney. Additionally, it is requested that the Mayor be authorized to execute budget transfers for this award and project, as necessary.

As part of the award of this contract, the City Engineer is authorized to approve contract changes which are necessary for proper construction of the work and carrying out the intent of the design, but which do not increase the scope of the contract as awarded, in an amount not to exceed \$25,000 per numbered change order, and not to exceed the total of 10% of the original contract price as awarded, without further authorization by City Council.

Contact Person: Byron E. Johnson, C.P.M. Director of Purchasing Ext. 4313.

\*\*\*\*\*

AGENDA FOR: **AUGUST 31, 2004**

\*\*\*\*\*

# Agenda Item Form

Agenda Date: 8/31/04

Districts Affected: 3

Dept. Head/Contact Information: Byron Johnson, Director, Purchasing Department

## Type of Agenda Item:

- |  |   |  |
|--|---|--|
| <input type="checkbox"/> Resolution                                  | <input type="checkbox"/> Staffing Table Changes   | <input type="checkbox"/> Board Appointments        |
| <input type="checkbox"/> Tax Installment Agreements                  | <input type="checkbox"/> Tax Refunds              | <input type="checkbox"/> Donations                 |
| <input checked="" type="checkbox"/> RFP/ BID/ Best Value Procurement | <input type="checkbox"/> Budget Transfer          | <input type="checkbox"/> Item Placed by Citizen    |
| <input type="checkbox"/> Application for Facility Use                | <input type="checkbox"/> Bldg. Permits/Inspection | <input type="checkbox"/> Introduction of Ordinance |
| <input type="checkbox"/> Interlocal Agreements                       | <input type="checkbox"/> Contract/Lease Agreement | <input type="checkbox"/> Grant Application         |
| <input type="checkbox"/> Other _____                                 |   |  |

## Funding Source:

- ☐ General Fund
- ☐ Grant (duration of funds: \_\_\_\_\_ Months)
- ☒ Other Source: Grant Texas Department of Health. Bio Terrorism Lab FY03

## Legal:

- ☒ Legal Review Required      Attorney Assigned (please scroll down): Ruth Reyes      ☐ Approved      ☐ Denied

Timeline Priority:   ☐ High      ☒ Medium      ☐ Low      # of days: \_\_\_\_\_

## Why is this item necessary:

To award construction project.

## Explain Costs, including ongoing maintenance and operating expenditures, or Cost Savings:

Cost of the project is \$697,000.00. Any ongoing maintenance or operating expenditures will come from operating accounts.

## Statutory or Citizen Concerns:

None

## Departmental Concerns:

None

**CONSTRUCTION PROJECT FORM – BEST VALUE PROCUREMENT**  
**Lump Sum**

**DATE:** August 25, 2004

**PROJECT:** Medical Examiners Facility Modification

**BID NO:** 2004-231

**FUNDING SOURCE:** 508027-06086-41150023-PPWHE04002 TDH Public Health Prep. FY04 Grant \$250,000.00  
508027-05621-41150012-PPWHE04002 TCEQ PM Sampling Grant \$224,760.00  
508027-06084-41150015-PPWHE04002 TDH Bio-Terrorism Laboratory Grant \$26,000.00  
508027-05533-41150015-PPWHE04002 Dept. of Health & Human Services Grant \$196,240.00

**DEPARTMENT:** City-County Health and Environmental District

**REPRESENTATIVE DISTRICT(S):** Lozano-3

**AGENDA DATE:** August 31, 2004

**CONTRACTOR:** Jan-Car, Inc.  
**AMOUNT:** \$697,000.00

**RECOMMENDATION:**

The Departments of Engineering, Purchasing and the City-County Health Department and Environmental District recommend the award of this contract to Jan-Car, Inc. City Council hereby finds that this Offeror has provided the Best Value Proposal to the City. It is requested that the Mayor of the City of El Paso be authorized to sign the referenced contract approved by the City Engineer, Contract Compliance, and the City Attorney. Additionally, it is requested that the Mayor be authorized to execute budget transfers for this award and project, as necessary.

As part of the award of this contract, the City Engineer is authorized to approve contract changes which are necessary for proper construction of the work and carrying out the intent of the design, but which do not increase the scope of the contract as awarded, in an amount not to exceed \$25,000 per numbered change order, and not to exceed the total of 10% of the original contract price as awarded, without further authorization by City Council.

**DESCRIPTION OR EXPLANATION:**

Base Bid \$697,000.00

**TOTAL RECOMMENDED AWARD:** \$697,000.00

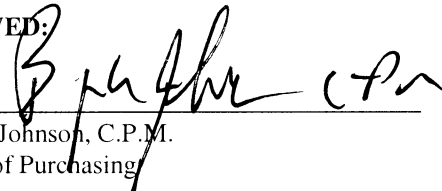
**TIME FOR COMPLETION:** 210 Consecutive Calendar Days

**LIQUIDATED DAMAGES:** \$500.00/Consecutive Calendar Day

**FUNDS:** Available \_\_\_\_\_ Not Available \_\_\_\_\_ Comptroller \_\_\_\_\_

**BOARD:** Approved \_\_\_\_\_ Rejected \_\_\_\_\_ City Clerk \_\_\_\_\_ Date \_\_\_\_\_

**APPROVED:**

  
Byron E. Johnson, C.P.M.  
Director of Purchasing

DATE: August 25, 2004  
To: Municipal Clerk  
FROM: Byron E. Johnson, C.P.M.  
Director of Purchasing 541-4313  
THRU: Aurora Wells  
Interim Bid Clerk, -4038

Please place the following item on the **CONSENT** agenda for the Council Meeting of: **August 31, 2004.**

Bid No. 2004-231 Medical Examiners Facility Modification  
Contractor: Jan- Car, Inc.  
Horizon City, Texas  
Department: City-County Health and Environmental District  
Funding Source: 508027-06086-41150023-PPWHE04002, TDH Public Health Prep. FY04 Grant \$250,000.00  
508027-05621-41150012-PPWHE04002, TCEQ PM Sampling Grant \$224,760.00  
508027-06084-41150015-PPWHE04002, TDH Bio-Terrorism Laboratory Grant \$26,000.00  
508027-05533-41150015-PPWHE04002, Dept. of Health & Human Svcs. Grant \$196,240.00  
Items: Base Bid \$697,000.00  
Total Award: \$697,000.00  
District 3

RECOMMENDATION:

The Departments of Engineering, Purchasing and the City-County Health and Environmental District recommend the award of this contract to Jan-Car, Inc. City Council hereby finds that this Offeror has provided the Best Value Proposal to the City. It is requested that the Mayor of the City of El Paso be authorized to sign the referenced contract approved by the City Engineer, Contract Compliance, and the City Attorney. Additionally, it is requested that the Mayor be authorized to execute budget transfers for this award and project, as necessary.

As part of the award of this contract, the City Engineer is authorized to approve contract changes which are necessary for proper construction of the work and carrying out the intent of the design, but which do not increase the scope of the contract as awarded, in an amount not to exceed \$25,000 per numbered change order, and not to exceed the total of 10% of the original contract price as awarded, without further authorization by City Council.

Contact Person: Byron E. Johnson, Director, Purchasing Department, Ext. 4313

\*\*\*\*\*

**AGENDA FOR: August 31, 2004**

\*\*\*\*\*

## SCOPE OF WORK

### MEDICAL EXAMINER FACILITY MODIFICATION BID NO. 2004-231

Summary: The purpose of the MEDICAL EXAMINER FACILITY MODIFICATION project is to modify existing HVAC, Plumbing, Electrical, and Architectural systems at Medical Examiners Facility at Alberta Street. The renovation will take place at the second floor and it is mainly for the purpose of providing a new laboratory area classified as BSL Level 3 for City of El Paso Health Department to replace the majority of HVAC equipment and modifications to ductwork systems. Included in the work is the replacement of the existing architectural features, electrical systems, mechanical and plumbing systems, and roofing and structural systems that becomes affected by the modifications that will take place on the second floor area. All HVAC system that serves this second floor area within the scope of work area will be entirely demolished and replace entirely with a separate HVAC system. Major architectural features will be added to this area in support for the new laboratory requirements. Significant changes to electrical systems within this area will be taking place. Most of the electrical changes are required by laboratory equipment and new HVAC equipment. Plumbing modifications also will take place in support of new laboratory and HVAC equipment. Some structural modifications will take place in support of new HVAC equipment and any work required regarding patching existing roofing materials. Demolition of existing walls and ceilings will also take place. Included in the architectural work, removal of floor materials will take place along with special painting materials required by this new laboratory area. Also erection and demolition of partial walls will take within the architectural features.

Base Bid: The Base Bid consists of renovation of the HVAC system. The work includes two new packaged rooftop unit; new ductwork, duct heater units, new split unit, new generator, new exhaust fans, new DDC controls, architectural and electrical modifications to support new equipment and laboratory requirements, and modifications to roofing and ceilings are necessary in areas where ductwork and ceiling equipment is being replaced. The work shall be performed as indicated on the drawings and in the specifications.

# CITY OF EL PASO BID TABULATION

BID ITEM: MEDICAL EXAMINERS FACILITY MODIFICATION  
 BID DATE: AUGUST 18, 2004

BID # 2004-231  
 DEPARTMENT: HEALTH

	BLAIR-HALL CO., INC. EL PASO, TEXAS	F. T. JAMES CONSTRUCTION INC. EL PASO, TEXAS	JAN - CAR, INC. HORIZON CITY, TX.	THERMODYN CONTRACTORS, INC. EL PASO, TEXAS			
DESCRIPTION	TOTAL	TOTAL	TOTAL	TOTAL	TOTAL	TOTAL	TOTAL
BASE BID	\$733,000.00	\$789,111.00	\$697,000.00	\$719,900.00			
AMENDMENTS ACKNOWLEDGED	YES	YES	YES	YES			
BID BOND SUBMITTED	YES	YES	YES	YES			

CHECKED BY:

*Barbara Cramer*  
 8/18/04

# **MEDICAL EXAMINER'S FACILITY MODIFICATIONS PROJECT**

Fund	Funding Source	Project	Project Name	Programmed Amount	Notes
05621	Federal Air Quality Environmental Program	G410421	TCEQ PM Sampling	224,760.00	BPS to move to PPWHE04002-ME Facilities modifications to account for all funding sources within one project. No change to Fund, only to Project.
06084	TDH Bioterrorism Lab	G410422	TDH Bioterrorism MTG	26,826.00	Health Dept. requesting use of only \$26,000. BPS to move this amount int PPWHE04002.
06086	Public Health Prep. FY04	G410425	Public Health Prep. FY04	250,000.00	Funding must be encumbered by last working day in August or Health Dept. loses funding. \$50,000 has been appropriated into grant account. Pending appropriation of \$200,000. OMB has indicated appropriation of \$200,000 must go to City Council. BT for \$200K is pending CAO approval & Council approval.
05533	HRSA Grant	PPWHE04002	Medical Examiner's Facility Mod.	272,080.00	This amount is pending appropriation.

<b>TOTAL</b>	<b>773,666.00</b>
<b>AMOUNT REQUIRED FOR CONSTRUCTION</b>	<b>771,524.00</b>

NOTES: Design paid for from P501488 -- Prior Issue of Cos.

## ENGINEERING DEPARTMENT

PROJECT: **Medical Examiners Facility Modification**

FUNDING: CDC

INDEX CODE: P501488

DISTRICT: 1

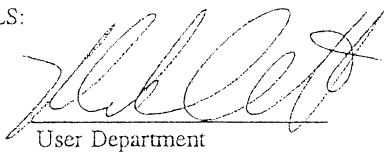
DATE: 03/10/04

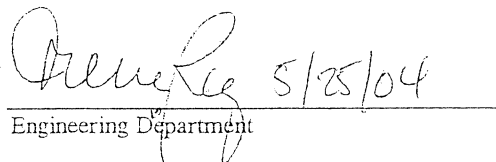
### SUMMARY


Miscellaneous:	\$0
Archeology:	\$0
TAS Review:	\$1,000
Design Fees:	\$62,370 <i>already paid</i>
Program Management Review:	\$0
Furniture/Move-In/Equipment:	\$0
Utilities and Services:	\$0
Asbestos Study & Abatement:	\$864
Construction Costs:	\$641,382
Inspection:	\$16,035
Construction Testing:	\$16,035
Contingency:15%	\$96,207
<b>Project Cost Estimate</b>	<b>\$833,893</b>
<b>Total Project Budget</b>	<b>TBD</b>

*Total Project Budget \$71,521*

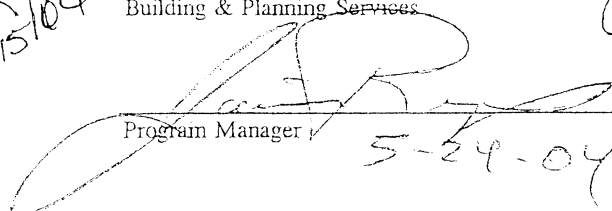
### APPROVALS:

  
User Department

 5/25/04  
Engineering Department

 6/15/04  
Financing Authority

 6/15/04  
Building & Planning Services

 5-24-04  
Program Manager



**RECOMMENDATION**

**BEST VALUE OFFEROR CERTIFICATION**

**MEDICAL EXAMINERS FACILITY MODIFICATIONS  
PROPOSAL NO. 2004-231**

The evaluation of offers for the Best Value Procurement for this Proposal has been completed.

The Offeror, JAN-CAR, INC., has received the  
(Contractor's Name)

highest score, 100, and is, therefore, certified as offering the City of El Paso the Best Value for this project.

The amount of the award will be \$ 697,000.00.

This amount includes the following proposal components and alternates with their corresponding amounts:

PROPOSAL COMPONENT	\$ AMOUNT
BASE BID	\$ 697,000.00

I, GUADALUPE SALINAS, of CITY ENGR.,  
(Name) (Department or Firm)

concur with this Certification on this the 23 day of Aug. 2004.

I, Abraham Marinelarena, of Bath Engineering Corp.,  
(Name) (Department or Firm)

concur with this Certification on this the 23 day of August 2004.

I, Edward F. Munoz, of El Paso City County Health,  
(Name) (Department or Firm)

concur with this Certification on this the 23 day of August 2004.

I, \_\_\_\_\_, of \_\_\_\_\_,  
(Name) (Department or Firm)

concur with this Certification on this the \_\_\_\_\_ day of \_\_\_\_\_ 2004.

**BEST VALUE PROCUREMENT EVALUATION SHEET**  
**MEDICAL EXAMINERS FACILITY MODIFICATIONS, 2004-131**

CRITERIA	BLAIR-HALL CO., INC.	F.T. JAMES CONSTRUCTION	JAN-CAR, INC.	THERMODYN CONTRACTORS
<b>Offeror's Price</b>				
<b>Maximum 65 Points</b>	\$733,000.00	\$789,111.00	\$697,000.00	\$719,900.00
<i>Low Offer / Offer * 65</i>	61.81	57.41	65.00	62.93
<b>Offeror's Past Relationship with Owner</b>				
<b>Maximum 10 points</b>				
<i>Contract Compliance w/City Contracts (0 -8 pts)</i>	8.00	8.00	8.00	8.00
<i>Completion of City Contracts Prior to Completion Date (0 - 2 pts)</i>	2.00	2.00	2.00	2.00
<i>Negative Performance on City Contracts (0 to -10 pts)</i>	0.00	0.00	0.00	0.00
<b>Offeror's Experience &amp; Qualifications</b>				
<b>Maximum 10 Points</b>				
<i>Completed Projects Similar Size/Scope/Value (0 - 8 pts)</i>	8.00	8.00	8.00	8.00
<i>Offeror Has Been in Business More Than 5 yrs (0 - 2 pts)</i>	2.00	2.00	2.00	2.00
<i>Negative Performance on Contract(s) (0 to -10)</i>	0.00	0.00	0.00	0.00
<b>Health Benefits</b>				
<b>Maximum 5 Points</b>				
<i>Offeror Provides &amp; Pays 65% or More of Cost (0 or 5 pts)</i>	5.00	5.00	5.00	0.00
<b>Local Project Manager</b>				
<b>Maximum 5 Points</b>				
<i>Prime Contractor has a Local Project Mgr (0 or 5 pts)</i>	5.00	5.00	5.00	5.00
<b>Local Subcontractor Work</b>				
<b>Maximum 5 Points</b>				
<i>Local Subs to perform 75% of subcontracted work (0 or 5 pts)</i>	5.00	0.00	5.00	5.00
<b>TOTAL POINTS EARNED</b>	<b>96.81</b>	<b>87.41</b>	<b>100.00</b>	<b>92.93</b>

PROPOSAL

TO THE HONORABLE MAYOR AND CITY COUNCIL  
CITY OF EL PASO  
EL PASO, TEXAS

GENTLEMEN:

The undersigned, having familiarized themselves with the local conditions affecting the cost of work and with the Contract Documents consisting of Invitation to Bid, Instructions to Bidders, General Conditions, the Contractor's Proposal, Special Bid Conditions, Applicable Wage Rates, the Contract Form, plans, specifications, drawings and addenda on file in the Office of the Purchasing Department of the City of El Paso, hereby propose to perform everything required to be performed and to provide, furnish, and install all the labor, materials, necessary tools, expendable equipment, and all utility and transportation services, and to complete in a workmanlike manner all the work required for the

Medical Examiners Facility Modification  
BID NO. 2004-231

within the specified limits and in accordance with the plans and specifications as prepared for the City of El Paso, including Addenda Numbers 1, 2, 3

AT THE FOLLOWING LUMP SUM:

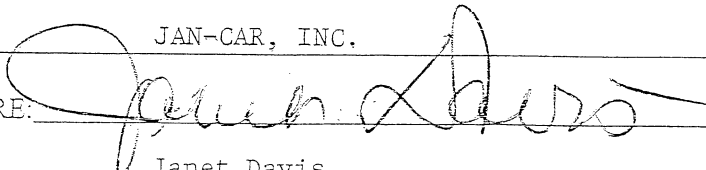
BASE BID

The undersigned agrees to perform all of the work related to Base Bid for all work related to the HVAC, Plumbing, Electrical and Architectural systems including but not limited demolition of HVAC, plumbing, electrical and architectural features as depicted on drawings. Work also includes the installation of HVAC, plumbing, electrical and architectural features as described herein, in the Scope of Work, the specifications and shown on the plans for the Lump Sum of:

Six hundred, NINETY-SEVEN Thousand Dollars and 00 Cents

(\$ 697,000 00 )

COMPANY NAME: JAN-CAR, INC.

BIDDER'S SIGNATURE: 

BIDDER'S NAME: Janet Davis

Bidder's Name must be typed or printed

## CONTRACT TIME AND LIQUIDATED DAMAGES

The undersigned Bidder agrees to commence work on a date to be specified in a written Notice to Proceed and to substantially complete the work on which he/she has bid within TWO HUNDRED TEN (210) CONSECUTIVE CALENDAR DAYS. Bidder agrees to pay as liquidated damages the sum of FIVE HUNDRED Dollars (\$500) for each consecutive calendar day thereafter as provided in paragraph 6.8 of the General Conditions of the Contract.

### PROPOSAL

Enclosed with this proposal is a certified check or bid bond for five percent (5%) of the TOTAL: bid price including base bid(s) which is agreed shall be collected and retained by the Owner as liquidated damages in the event this proposal is accepted by the Owner within sixty (60) consecutive calendar days after the date advised for the reception of bids and the undersigned fails to execute the contract and the required performance and payment bonds with the Owner within fourteen (14) consecutive calendar days after the date said proposal is accepted; otherwise, the said bid security shall be returned to the undersigned upon demand.

THE UNDERSIGNED BIDDER REPRESENTS TO THE CITY AND TO THE OTHER BIDDERS THAT HIS/HER BID, AND THE ESTIMATES ON WHICH IT IS BASED, HAS BEEN CAREFULLY CHECKED AND CONTAINS NO ERRORS, AND NOTHING HAS BEEN OMITTED OR OVERLOOKED IN DETERMINING THE AMOUNTS BID.

BIDDER'S NAME: JAN-CAR, INC.

BY:  August 18, 2004  
Signature Date

Janet Davis, President

915/852-9500

915/852-9331

Print Signer's name & title

Telephone

Fax

16000 Ashford

Horizon City, Texas, 79928

Address

City, State Zip Code

Physical Address of Business – if different from above

City, State Zip Code

IF THE BIDDER BE A CORPORATION, THE FOLLOWING CERTIFICATE SHOULD BE EXECUTED:

I, Benny Davis, certify that I am the \_\_\_\_\_ Secretary of the corporation named as Bidder hereinabove, that Janet Davis, who signed the a foregoing contract on behalf of the Bidder, was then President of said corporation; that said proposal was duly signed for and in behalf of said corporation by authority of its governing body, and is within the scope of its corporate powers.

  
CORPORATE SECRETARY SIGNATURE AND CORPORATE SEAL

**CITY OF EL PASO, TEXAS  
PURCHASING DEPARTMENT**

*For your action:*

**SPECIFICATION BOOKS:** 30 Sets      **PLANS:** 30 Sets

**TO:** Lulu Madrid      **DATE:** July 1, 2004

**FROM:** Roberto Bustamante

**PROJECT:** Medical Examiners Facility Modification

**BID NO:** 2004-231

**ADVERTISEMENT DATES:** 7/06/04 & 7/13/04

**BID DATE:** 8/04/04

**ESTIMATED COST:** \$641,382.49

**FUNDING SOURCE:** Grant TDH Bio Terrorism Lab FY03

**FUNDING SOURCE:** Grant

	Location	DeptID	Project/Grant	Fund	Activity	Account
Project		41150015	G410322	05533	CONSTRUCTION	508027
Advertising		41150015	G410322	05533	BIDDING	508027
Printing		41150015	G410322	05533	BIDDING	502302
Postage		41150015	G410322	05533	BIDDING	502304

**FUNDING SOURCE:** ☐

	Location	DeptID	Project/Grant	Fund	Activity	Account
Project		41150015	G410322	05534	CONSTRUCTION	508027
Advertising		41150015	G410322	05534	BIDDING	508027
Printing		41150015	G410322	05534	BIDDING	502302
Postage		41150015	G410322	05534	BIDDING	502304

**FUNDING SOURCE:** ☐

	Location	DeptID	Project/Grant	Fund	Activity	Account
Project					CONSTRUCTION	
Advertising					BIDDING	
Printing					BIDDING	502302
Postage					BIDDING	502304

**COMPLETION TIME:**  
**LIQUIDATED DAMAGES:**  
**DESIGN CONSULTANT:**

210 Consecutive Calendar Days  
\$ 500.00 Calendar Day

**BATH Engineering Corp.**  
**Abraham Marinelarena P. E.**

**Monica Castrejon -4357**  
**@ 4505 Alberta St. July 14, 2004**  
**10:00 A. M.**

**Attachments:**

I-A Invitation to Bid  
I-A-a Scope of Work  
I-C Proposal  
I-C-a Certification of Non-Collusion  
I-D Bid Bond  
I-E Supplemental Bidder Information  
I-F Federal Certifications, if applicable  
I-F-a Federal Certifications, if applicable

**IN-HOUSE ENG. TECH:**  
**PRE-BID CONFERENCE:**